BRAILLE AUTHORITY OF NORTH AMERICA
FALL MEETING

Thursday, November 3, 2005: 1:00 PM – 5:00 PM
Friday, November 4, 2005: 9:00 AM – 5:00 PM
Saturday, November 5, 2005: 9:00 AM – 4:30 PM
Sunday, November 6, 2005: 9:00 AM – 1:00 PM

Hosted By
NATIONAL FEDERATION OF THE BLIND
BALTIMORE, MARYLAND

MINUTES

1 Call to Order ..... Kim Charlson

Kim Charlson called the meeting to order at 1:15 PM on Thursday, November 3, 2005. Dr. Marc Maurer welcomed BANA on behalf of NFB.

2 Welcome ..... Jennifer Dunnam

Jennifer extended her welcome to all BANA members.

3 Seating of BANA Members and New Representatives ..... Kim Charlson

Betsy Burnham, interim representative for the American Printing House for the Blind (APH) was seated. It was acknowledged that the fall meeting would be Carol Morrison's last meeting in her term representing the Braille Institute of America – Carol will be replaced by Bonnie Grimm as BIA's new representative. Darleen Bogart, Canadian National Institute for the Blind (CNIB) and Eileen Curran, National Braille Press, were both reappointed for a three-year term on the BANA Board.

4 Self-Introductions ..... BANA Representatives and Observers

Kim Charlson, American Council of the Blind (ACB), Chair
Frances Mary (FM) D'Andrea, American Foundation for the Blind (AFB)
Betsy Burnham, American Printing House for the Blind (APH)
Diane Wormsley, Association for Education and Rehabilitation of the Blind and Visually Impaired (AER)
Mary (May) Davis, associated Services for the Blind (ASB)
Carol Morrison, Braille Institute of America (BIA), Secretary
Darleen Bogart, Canadian National Institute for the Blind (CNIB)
Susan (Sue) Reilly, California Transcribers and Educators of the Visually Handicapped (CTEVH), Treasurer
Pam Boss, Clovernook Center for the Blind and Visually Impaired (CCBVI), (present on Friday-Sunday meetings.)

Mary Archer, National Braille Association (NBA)
Eileen Curran, National Braille Press (NBP)
Jennifer Dunnam, National Federation of the Blind (NFB)
Judy Dixon, National Library Service for the Blind and Physically Handicapped (NLS)
Mary Czepyha, Administrative Assistant

There were no observers at this meeting.

5 Meeting Arrangements.....Jennifer Dunnam

Jennifer reviewed logistical details for the meeting, meals and provided an orientation of the facility.

6 Board's Liability Statement.....Carol Morrison

BANA indemnifies its Officers and Board of Directors and holds them harmless from all claims of every kind, including court expenses, attorney's fees, and the claimed amount arising from the performance of their duties as Officers and Directors except for their own acts of dishonesty and gross negligence. (Adopted March 30, 1987)

7 Agenda Approval.....Kim Charlson

Kim Charlson asked that the National Literary Braille Competency Test be added to the agenda under Unfinished Business.

MSC Mary Archer moved that the agenda be approved as amended. Passed unanimously.

8 Braille Formats Technical Committee.....Lynette Taylor

8.1 Report and Board Charges

Report read by Frances Mary D'Andrea and on file.

Re: Charge: Judy Dixon will draft a brief statement clarifying how for cataloging purposes, ISBN numbers are not necessarily the same in the Braille version of a book as they are for the print version of the same book. BANA's recommendation was that the statement be used of "Transcription of ISBN …" for identification. This rationale would then be provided to the Formats and Literary committees.

Approval was requested to distribute additions to Formats with the Minutes (i.e., dissemination needs to be faster, hopefully utilizing the BANA website and other internet resources. However, BANA will still go through the technical committee review process for all changes. Kim Charlson stated that the Board should review code changes, while at the same time, referrals are made to technical committees for review. Publication and distribution of approved code changes would then go to the BANA Publications Committee for final formatting, distribution and posting on the website.

The following proposed Rules were read and discussed:

Rule 1, Section 13e: Pages numbered with letter/number or number/number combinations. This issue was brought forward by teachers of the visually impaired and Braille readers, who believe the natural location of page numbers is at the right margin with the print page number – not in cell 7, where it could easily be overlooked. The Board concurred that it would be easier to locate under the print page number. A possible suggestion could be to include a transcriber's note stating what format is used, such as “blocked in cell 7”. Committee to be commended for a well-done report which included strong rationales for proposed changes.

Rule 2, Section 2c(5)(c): ISBN numbers, both 10-digit and 13-digit. The brief statement being prepared by Judy Dixon will clarify this issue.

Rule 2, Section 7c(1)(d): Table of Contents: Complex example, confusing stair-step format. The board suggested that headings begin on next page, to keep stairstep table format together. Agreed that it is correct to ignore italics and bold.

Rule 2, Section 7c(7):Contents in index format. Issues to be considered include consistency, use of guide dots and right justification. The BANA board suggested wording “align numbers at right margin” instead of “align the numbers to the right of the braille page”; “three or less” rather than “fewer than four” and “four or more numbers” instead of “more than four numbers”. Each book must be consistent. The issue of right justification will be referred to Outreach and Education for further review.

Rule 6, Section 3h: Boxes within boxes. The proposed format for how the boxes are displayed looked very good, but there is a need for the Braille reader to be able to know how the boxes are related. The committee should consider possible options such as a transcriber's note, an arrow to a related box, a word could be inserted for clarification, or the box could be indented.

Rule 8, Section ___ (new): Linear format. The board suggested using “table entry” instead of “term”. This rule will then be ready to go through the review process.

Rule 8, Section 10 (which will become Section 11): Listed tables. This rule reads well, but would request that the committee address the issue of runovers.

Rule 8, Section 10 (proposed): Skeleton Tables
The board felt that cause and effect columns need to show actual lines with numbers, especially for younger readers. Questions raised by the board: 1) What are we trying to fix in this case? 2) the example was Out of context … 3) should use a clear example to illustrate this situation.

Rule 13, Section 8g, (Proposed): Pictures used as exercises. The board recognized this as a good idea, but cautions transcribers about naming pictures in a testing situation without publisher input. Guidance should be given to use this option only when appropriate, or recommend the use of “ask”, and do not give the word which is the answer. A teacher’s note should list transcriber notes, any associated tactile graphics, etc.

Meeting adjourned at 5:00 PM, Thursday, November 3, 2005.

Meeting resumed at 9:00 AM, Friday, November 4, 2005.

There were no observers present.

Braille Formats Technical Committee, continued:

Betsy Burnham brought up the need for guidelines for leaving blanks in consumables such as worksheets or other exercises accompanying textbooks. This was discussed further during the Early Literacy Committee Report.

MSC Jennifer Dunnam moved that Jean Simpson and Dena Garrett be reappointed as consultants for a term of one year. Passed unanimously.

MSC Darleen Bogart moved that Susan Christensen and Sandy Smith be reappointed as members for a term of two years. Passed unanimously.

MSC Warren Figueiredo moved that Diane Spence be added to the Braille Formats listserv until their work with Rule 13 is complete. E-mail vote ending 08-10-05. Passed unanimously.

9 Computer Braille Technical Committee ..... Betty Teachman

9.1 Report and Board Charges

Report read and on file.

There was some discussion about whether code changes should be under the Computer Braille Code or a part of Formats, as these elements are needed in both codes. A possible Suggestion would be to insert “See: Computer Code” or “See: Formats”.

MSC Carol Morrison moved that the final draft of the spreadsheets rule be prepared for the technical committee review process, including the exact reference of where it will be inserted, and in context, using specific language and numbering. Passed unanimously.

MSC Eileen Curran moved that the wording for Special Symbols be finalized and circulated for technical committee review as outlined in BANA Policies. Upon completion of review process, this rule will be published on the website. Passed unanimously.

This will be a code change, so there will be a press release issued when it is released.

MSC Mary Archer moved that Joe Sullivan and John Jackson be reappointed for a term of two years. Passed unanimously.

10 Ad Hoc Committee on Early Literacy Materials Production.....Betsy Burnham

10.1 Report and Board Charges

Report read and on file.

Charge #6, to look at the preparation of materials for very young children (beyond just page size, etc.) [transferred from Braille Formats committee] missing from the last meeting list and ongoing, should be added to the master list of committee charges.

New assignments requested:
There was some discussion of special symbols for representing
colored words, etc., which present problems for transcribers. Some possible solutions discussed were a physical underlining method, with possible attached color identifier. This method creates an extra line, but doesn't interrupt word flow while giving information, while being non-intrusive. This could be used instead of dots 4,6, for which younger students don't always know or understand the meaning. "Physical underlining" is also useful for locating specific resources, could be used from 1st grade on, and can be computerized. how could transcribers show the type of emphasis, such as green, bold, italics, underlined, etc.? Underscore with identifier at end, at beginning, in 2nd cell, etc.?

Betsy Burnham stated, "Inappropriate underscore is preferable to inappropriate intrusive symbols". The board agreed that emphasis indicators needs additional study and research. BANA approval was requested to rearrange the committee by changing and reducing the number of committee members. Betsy Burnham will submit a revised list for consideration.

MSC Betsy Burnham moved that the Early Literacy Materials Production Committee be charged with developing guidelines for transcription of consumable materials and other forms that require direct entry on the Braille page. Passed unanimously.

MSC Frances Mary D'Andrea moved to charge the Early Literacy Materials Production Committee to work with BANA's Braille Research Committee to help formulate research questions related to emphasis, and to help the Research Committee with preparation of examples. Passed unanimously.

Diane Wormsley was appointed as the new liaison to the ELMP Committee.

11 Ad Hoc Foreign Language Committee.....Ann Kelt

11.1 Report and Board Charges

Report read and on file.

Mary Archer announced that NBA has scanned the old document files and converted them to PDF files. Joanna Venneri is assuming responsibility for the coordination, preparation of examples and completion of the document to be forwarded to the publications committee for

distribution to the board and the technical committees prior to final adoption. She will work closely with Ann Kelt. Joanna will also work with Warren Figueiredo to search for fonts, especially the Unicode font. It is hoped that this document will be completed by the Spring meeting.

[The Music Committee Report, Item #15, was inserted into the Agenda here, to fit into the time slot preceding the NFB Technology Center Tour.]

Observer at Friday afternoon meeting: Chancey Fleet

12 Literary Technical Committee .....Martha Pamperin

12.1 Report and Board Charges

Report read and on file.

There was discussion about the need for a wider source of reader feedback, such as focus groups. Diane Wormsley will connect with Research Committee for possible strategies for connecting with more Braille readers -- library databases, periodicals etc.

MSC Darleen Bogart moved to approve the Joint Statement of the Literary and Formats Committees with the following modifications and clarifications: 1) In Braille Formats specifications, clarify the intent of the altered order portion of the statement; 2) Change the production statement from Braille Formats specifically to more general consideration; 3) Add Braille to both, and in English Braille American Edition add "dot order". Passed unanimously.

Discussion continued regarding 2005 Rulings. Some issues that were agreed upon were:

It should not be necessary to have to rely on the transcriber's ability to interpret meaning in cases such as recognizing strings of Roman numerals.

Writing rules that can be managed by a computer and Braille translation software are not the primary factor, but are a consideration, when trying to minimize reliance on the transcriber's interpretation.

If necessary, it may be necessary to change long-standing rules; but most unusual print practices can be transcribed by following print.

The dot appearing in some current phone numbers is neither a period nor a decimal – it's a dot.

It is important to let the Braille reader know exactly what is written in the print text, as long as it doesn't compromise readability or conflict with current code.

Adjourned at 5:10 PM, Friday, Nov. 4, 2005

Resumed at 8:55 AM, Saturday, Nov. 5, 2005

Observer present: Chancey Fleet

Literary Committee discussion, continued:

The proposed list of symbols needs to be submitted in final format for the approval process, including examples which should have input from the Braille Formats committee. The 2-cell slash will be OK, as will copyright, trademark and registered trademark.

The view on the letter sign is that it is necessary when a letter might be interpreted as a contraction or pronunciation is confusing, but it should not be used before S in plural numbers. Spatial emphasis needs more research, especially with regard to linear Braille displays.

MSC Darleen Bogart moved to reappoint John Wilkinson for a term of 2 years and consultant Tom Keith for a term of 1 year. Passed unanimously.

13 The Special Presentation of the NFB Technology Center Tour was held on Friday afternoon, and included demonstrations of the new Kurzweil handheld scanner, many embossers, Braille note-takers, and refreshable Braille displays.

14 Mathematics Technical Committee ..... Betsy McBride

14.1 Report and Board Charges

Report read and on file.

MSC Mary Archer moved that the Math Committee be charged with preparing an errata of the Nemeth Code for publication based on the material that appeared in the NBA Bulletin, Winter 1991 and Spring 1991, as well as the CNIB Errata document to determine an official list of errata for distribution. Passed unanimously.

MSC Mary Archer moved that Joanne Baldwin be appointed as consultant for a term of one year. Passed unanimously.

MSC Mary Archer moved that Allison O'Day be reappointed as consultant for a term of one year. Passed unanimously.

MSC Mary Archer moved that Helen McMillan and Jean Simpson be reappointed as members for a term of two years. Passed unanimously.

MSC Mary Archer moved that Hadley School for the Blind be granted the right to use excerpts and examples in their publication with the following included in the publication: "The Braille Authority of North America has expressly granted permission to the Hadley School for the Blind to excerpt sections and/or examples of the Nemeth Braille Code for

Mathematics and Science Notation, 1972 Revision, for use in this publication." E-mail vote to end 09-28-05. Passed unanimously.

15 Music Technical Committee ..... Lawrence Smith

15.1 Report and Board Charges

Report read and on file.

MSC Darleen Bogart moved to reappoint Tom Ridgeway as a member for a term of two years. Passed unanimously.

MSC Jennifer Dunnam moved to reappoint Karen Gearreald as consultant for a term of one year. Passed unanimously.

16 Refreshable Braille Technical Committee ..... Caryn Navy

16.1 Report and Board Charges

Report read and on file.

MSC Jennifer Dunnam moved that Eric Guillery be reappointed for a term of two years. Passed unanimously.

17 Tactile Graphics Technical Committee ..... Lucia Hasty

17.1 Report and Board Charges

Report read and on file.

MSC Eileen Curran moved that Allison O'Day and John McConnell be reappointed as members for a term of two years. Passed unanimously.

MSC Eileen Curran moved that Susan Osterhaus be reappointed as consultant for a term of one year. Passed unanimously.

MSC Darleen Bogart moved to authorize Tactile Graphics workshops to be given on the Draft Document at NBA and CTEVH conferences in Spring, 2006. Passed unanimously.

MSC Darleen Bogart moved that BANA pay the additional expenses for Lucia Hasty and Betsy McBride to attend the meeting after NBA in October 2005. Passed unanimously.

MSC Darleen Bogart moved that the budget of the Tactile Graphics Working Group for BANA be increased by up to $600.00 (to be taken from the Publications Committee line item for Tactile Graphics Guidelines publishing) to pay expenses for Susan Osterhaus to participate in the meeting of the Tactile Graphics working group in Seattle, following the

NBA conference in October, when they will be incorporating the Guidelines for Mathematical Diagrams into the Guidelines for Tactile Graphics. E-mail vote to end 10-11-05. Passed unanimously.

18 Nominating Committee Report ..... Darleen Bogart

19 Election of Officers ..... Darleen Bogart

MSC Jennifer Dunnam moved that Kim Charlson be elected BANA Chair. Passed unanimously.

MSC Eileen Curran moved that Mary Archer be elected Vice Chairperson. Passed unanimously.

MSC Carol Morrison moved that Jennifer Dunnam be elected Secretary. Passed unanimously.

MSC Frances Mary D'Andrea moved that Sue Reilly be elected Treasurer. Passed unanimously.

20 By-Laws Committee ..... Judy Dixon

20.1 Report and Board Charges

Report read and on file.

Discussion of recommended amendments regarding wording in the committees section, the Addition of ad Hoc committees, and establishment of new committees should be addressed.

MSC Judy Dixon moved that the BANA Board suspend the rules relating to the definition of "meeting" in order to have an E-mail vote for the By-laws Committee Amendments contained in the Report of November 2005. Passed unanimously.

21 Education and Outreach Committee Report ..... Eileen Curran

21.1 Report and Board Charges

No report on file.

Written reports on the Summer Open Forum will be posted. Discussion mentioned the need to define Open Forum structure vs. Research. Topics need to be controlled, and the subject based on BANA projects. Topics and questions asked must be relevant to the Forum and BANA, and appropriate.

Betsy Burnham was appointed to membership on this committee.

[The Ad Hoc Committee on Braille Research, Item #23, was inserted into the Agenda here, to fit into the time slot preceding the Open Forum, which was held from 2:00 PM to 3:45 PM]

22 Publications Committee ..... Warren Figueiredo

22.1 Report and Board Charges

Report read and on file.

Discussion of progress: EBAE Word Perfect files are being converted into PDF files and this work is nearing completion; Simbraille is being included, whenever possible; errata are also being incorporated.

MSC Warren Figueiredo moved that the BANA Board with the assistance and cooperation of its technical committees prepare an annual cumulative online update to its publications between revisions consisting of, but not limited to, a listing of errata, code changes, rule clarifications and appropriate examples to be made available at www.brailleauthority.org issued in both print (PDF) and Braille files (BRF) beginning with the first update to be issued on or before July 1, 2006 after it has undergone the traditional BANA review process. E-mail vote to end on 09-20-05. Passed unanimously.

MSC Pam Boss moved that BANA begin adding "effective" dates to announced changes, revisions and code additions. This would apply to all NEW transcriptions. Wording should be distributed to the Board for review for 90 days in February or March – to be able to release in July, effective Jan. 1st of the following year. Judy Dixon added an amendment that the effective date would be January 1st of the following calendar year. Passed unanimously.

MSC Frances Mary D'Andrea moved that Warren Figueiredo be appointed as Volunteer Administrative Assistant to the BANA Board. Passed unanimously.

23 Ad Hoc Committee on Braille Research ..... Frances Mary D'Andrea

23.1 Report and Board Charges

No report on file.

Frances Mary D'Andrea discussed several ongoing issues, including: reconstitution of the committee and list of research questions; chairmanship of the committee; outreach to technical committees; working through liaisons; maintaining previous committee members (Darleen Bogart, Eileen Curran and Judy Dixon are reappointed); and possible goal to hook up with existing researchers. Diane Wormsley pointed out that formal, researched input to the Board gives credibility to decisions. Kim Charlson will approach the Ziegler Foundation for grant money.

MSC Darleen Bogart moved that Frances Mary D'Andrea and Diane Wormsley be co-chairs of this committee. Passed unanimously.

Adjourned at 4:35 PM, Saturday, Nov. 5, 2005

Resumed at 9:00 AM, Sunday, Nov. 6, 2005

24 Ad Hoc Committee on Uncontracted Braille Transcription Guidelines ..... Kim Charlson

This committee needs a cross-sampling of committee members, such as Braille readers and people working with blind adults, to address some issues involved in transcription of uncontracted Braille, including when to use the letter sign, etc. The committee will be appointed and the Board will be notified via E-mail.

25 Strategic Planning ..... Kim Charlson

No report on file.

26 Secretary's Report

26.1 Minutes – Spring 2005 ..... Carol Morrison

MSC Carol Morrison moved that the minutes for the Spring 2005 meeting in Dallas be approved with any corrections. E-mail vote to end 06-21-05. Passed unanimously.

26.2 Certificates of Appreciation ..... Kim Charlson

Certificates will be sent to Warren Figueiredo and Norma Schecter.

26.3 Directory Update ..... Mary Czepyha

Any corrections, including billing addresses, should be posted to BANA-l.

26.4 BANA Exhibit ..... Carol Morrison

Warren Figueiredo will continue to house, maintain the inventory, and ship the exhibit trunk to locations.

26.5 Stationery ..... Carol Morrison

Current stationery sample as displayed in packet is still current.

26.6 BANA's Listservs ..... Kim Charlson

Committee listservs will be sent out for updates from committee chairs. To subscribe to BANA-Announce (1-way email list), contact Kim Charlson.

27 Treasurer's Report .....Sue Reilly

27.1 2005 Financial statement year-to-date was presented.

27.2 2006 Budget reviewed by Sue Reilly. $3000 entered in donation column, hoping to include potential Ziegler Foundation grant. For ICEB meeting, April 4-7, chair expenses covered by BANA ($3,000), and NBP will pay for ½ of Eileen Curran's expenses ($1,500). 5 nights hotel. Budget $5,500.

MSC Pam Boss moved to adopt the proposed BANA Budget for 2006. Passed unanimously.

Sue Reilly read the following Corporate Resolution which was received from River City Bank, and will be signed and returned as of January 1, 2006:

Corporate Resolution
River City Bank

I hereby certify that a meeting of the Board of Directors of the Braille Authority of North America (a 501(c)(3) Corporation) duly and regularly called, noticed and held on the 6th day of November, 2005, at which there was present a quorum of said Board, the following resolution, which is still in force and effect, was duly adopted and entered into the regular Minutes Book of said Board, to-wit:

Resolved, that River City Bank, Louisville, Kentucky may be drawn by check in the name of the Corporation signed by any one of the following:

Name Title Social Security Number
Susan C. Reilly Treasurer xxx-xx-xxxx
Kim Charlson Chairperson xxx-xx-xxxx
Mary Archer Vice-Chairperson xxx-xx-xxxx
Jennifer Dunnam Secretary xxx-xx-xxxx

That any one of the above named person(s) is/are further authorized to endorse to their own order, or the order of said Corporation, or others, checks, drafts and other evidences of claim, either for deposit or cash.

That the authority vested by this resolution shall continue until written notice shall be given to and acknowledged by the Bank, setting forth any change with respect thereto.

In witness whereof, I have hereunto set my hand as an authorized officer and agent of this Corporation, this 6th day of November, 2005.

(signed)
Secretary
37-1091063

Federal Tax ID Number

28 BANA Historian ..... Eileen Curran

Nothing new to report.

29 Press Release..... Kim Charlson

There will be a press release mentioning the meeting, Open Forums, interim APH representative, ethics statement, and any other new representatives or items.

30 Braille Code of Ethics..... Kim Charlson

This was originally formed by Alan Koenig. Frances Mary D'Andrea will find and post this Code to BANA-l.

31 Standard of Braille Expectation..... Kim Charlson

This is ethical practice information from CEC. Frances Mary D'Andrea and Diane Wormsley will work together to locate this Standard and post it to BANA-l.

32 International Braille Organizations

32.1 ICEB/UEB Update..... Darleen Bogart

Report read and on file.

ICEB member Braille authorities are working at various stages to implement. UEB , as adopted, within the next five years.

The UEB Committee approved the following decisions:

1. The shortform word for o'clock was deleted.
2. Phonetics will be dealt with separately from UEB itself.
3. Seven recommendations have been approved to date dealing with the liberalization in the use of contraction-bridging syllables.

32.2 IPA and UEB Linguistics..... Darleen Bogart

IPA will be handled separately from UEB but it is a UEB project. Recommendations will go from Linguistics Committee to UEB Committee (BANA rep is Eileen Curran), to Executive Committee and then to Braille Authorities for approval. It could become universal. The work is available on the website.

32.4 WBU North America/Caribbean Region..... Kim Charlson

World Blind Union met in Jamaica in November. No additional information was available.

32.5 French Braille unification update.....Darleen Bogart

No written report. Five countries are unified. Meetings were held in Montreal (’02) and Paris (’03). Comparisons are being done now between the French literary code (Louis) and the French textbook and math code (Antoine).

32.6 Other Country Initiatives

There were none.

33 Unfinished Business

33.1 AFB Solutions Forum..... Frances Mary D’Andrea

Frances Mary D’Andrea reported on Solution Forum activities, and she stressed the importance of NLS representation at the Jo Taylor and IPA meetings. Betsy Burnham attended the last NIMUS meeting, and announced that the publisher files are not student-ready.

Mary Archer reported that NBA was invited to the new CAST/NIMUS Committee; they may send Bob Stepp as their representative.

The Solutions Forum will meet in January. A plus feature is that the National Repository of Publisher Files at APH, if used, will be an advantage – but it may not be functional.

33.2 National Literary Braille Competency Test..... Diane Wormsley

Diane Wormsley (Co-chair) attended Committee meetings. Fred Schroeder is the other co-Chair, and members include Kim Charlson, Judy Dixon, Mary Archer and Sheila Amato. NFB is hosting the next meeting on November 7, 2005. The goal is to develop an improved test to determine basic competency in literary Braille primarily for students training to become teachers of the visually impaired at the university level. The Committee is now reviewing all previous decisions.

34 New Business.....Kim Charlson

Diane Wormsley offered to set up a “Blackboard” website; she and Judy Dixon will work together on accessibility. May Davis brought a suggestion from ASB – that BANA have one face-to-face meeting per year, supplemented by one conference call. This was not considered a viable option at the present time.

35 Around The Table.....All BANA representatives

Thanks were expressed to Jennifer Dunnam for arranging a very successful meeting. NBP will have a Louis Braille Book out on Louis Braille’s birthday. New NLS manual entitled

"Introduction to Transcribing Manual" will have the first 3 lessons only, to avoid drop-outs. The NLS De Garmo music course will be available on line soon.

36 Future BANA meetings ..... Kim Charlson

Spring 2006 – BIA, Anaheim Marriott, March 12-14 (Sunday – Tuesday). (Follows CTEVH March 10-12, Friday - Sunday).
Sunday Open Forum 11:45 AM (part of CTEVH workshop schedule)
Sunday Board meeting (with lunch) 1:30-6 PM (hotel)
Monday and Tuesday Board meetings 9-5, (Braille Institute, Orange County) with continental breakfasts and order-in lunches. Monday evening reception/dinner/tour at BIA, Los Angeles. 7:30 PM

Fall 2006 – NLS, November 2-5 (Thursday – Sunday). Committee meetings Thursday afternoon. Open Forum Thursday evening, 6-8 PM. NLS tour Friday. Board meetings Friday and Saturday 9-5, and Sunday, 9-1. Dinner Saturday.

Spring 2007 – APH
Fall 2007 – ASB
Spring 2008 –AER
Fall 2008 – NBP
Spring 2009 – CTEVH
Fall 2009 – AFB
Spring 2010 – ACB
Fall 2010 – CNIB
Spring 2011 – CCBVI
Fall 2011 – NBA
Spring 2012 – NFB

37 Adjournment ..... Kim Charlson

Meeting adjourned at 12:30 PM.

Submitted by

Carol Morrison, Secretary